



Your Pre-Conference Guide to TEXAAN 2009: Rejuvenate Your Advising Practice!

Logistics



What to Bring

Pens & Paper
School clothing for School Spirit Day (Thursday, February 19th)
Business cards
Lots of pins and school giveaways for pin/t-shirt competition (see below!)
Casual Clothes
Your University/College Staff ID (**REQUIRED** to receive your State/Predetermined Hotel Rate!)



Conference Registration

Conference registration will be located in the Surrey Room off the main lobby. The registration staff will be available to assist you during the following times:

Wednesday, February 18	1:00pm to 7:00pm
Thursday, February 19	9:00am to 12:00pm



Hotel Name Change (Important!)

The conference hotel is in the process of converting from **Holiday Inn** to Crowne Plaza status. **HOWEVER**, we are unsure about whether the name change will occur prior to the conference. So be on the lookout for either a **Holiday Inn** or a Crowne Plaza as you follow the directions to the hotel!



Local Hotel Directions

The hotel is located on the feeder road of 59 between Kirby and Buffalo Speedway. Whether you're coming from 59 North or South, exit Kirby and go South on the feeder from wherever you are. The hotel is an approximately 18-story, orange-colored building along the feeder the 59 South feeder road.

For more details, maps and additional information are found on the TEXAAN 2009 website.

The official address of the hotel is: 2712 Southwest Freeway, Houston, TX 77098
Main Phone Line: (713) 523-8448



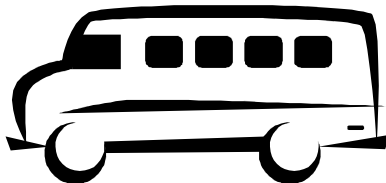
Parking

Parking is \$5.00 a day, \$8.00 for 24 hours/Overnight, and \$13.00 Valet. The parking garage is managed by a private company, unconnected with the hotel.



Hotel Check-In – Don't Delay!

Check-In begins at 3:00pm, but the hotel has stated that it is likely that many people will be able to check in early. Please check in as soon as you get to the hotel, whatever time that is, since our conference kicks off at 4pm!



Ground Transportation Information

Check out the TEXAAN 2009 conference website at www.texaan.org (Click on Registration, Hotel, and Travel) for links to information on Ground Transportation from Hobby

Airport. Please note that you need to arrange your own transportation to and from the airport, so we recommend that you look into this soon!

Hotel Entertainment Shuttles

The hotel provides shuttles to destinations within 3 miles of the hotel. These shuttles are limited, not equipped to handle lots of requests (for examples, lots of conference attendees all trying to leave the hotel at once), and must be arranged in advance. We recommend that you visit our hospitality table during your stay and sign up for our group dinners and outings! Several of our local attendees have volunteered to host groups.

Hospitality & Entertainment



Hospitality & Off-site Entertainment

The Hospitality table is located in the Gallery outside of the main ballroom. The hospitality table can assist you with finding dining, shopping, and entertainment options in the local area. They are equipped with maps and much more.

The hospitality committee will be available to assist you during the following times:

Wednesday, February 18

1:00pm to 7:00pm

Thursday, February 19

9:00am to 6:00pm



Optional Group Dinners & Activities

Do you have a specific advising interest area and would like to network with other advisors like you? Didn't bring a car and need a ride? Are you the only person here from your institution and not sure where to go for dinner? Just want to meet new people?

Sign up for one of our informal group dining options! Sign-ups, menus, and directions can be found at our Hospitality table in the Gallery.



Movie Night in the Hospitality Suite –Thursday, February 19th

Want to relax after dinner, or don't want to leave the hotel? Please join us Thursday evening from 8pm-10pm after the conference activities for movies and networking in the Hospitality Suite on the 18th floor. Here's your chance to relax, network with old colleagues, and establish new contacts. Light refreshments will be available.



For purchase entertainment: The Mad Potter

Get ready to be creative! The Mad Potter, Houston's chic "paint your own pottery" studio, has come to TEXAAN! Come paint a small favor (prices ranges: \$6 to \$16) for yourself or a loved one in a relaxed environment that you can take home to cherish the relaxing memories made at this year's conference. Space is limited to 70 people. First-come, first serve sign up: sign up at the Hospitality table before lunch on Thursday.

Getting Involved at the Conference



Volunteer Assignments

If you have already agreed to volunteer, please stop by the Surrey Room/TEXAAN registration area to pick up your assignment. Haven't yet offered to volunteer? We would happily accept more volunteers to help facilitate what we hope will be a wonderful professional development experience for you. If you would like to volunteer, please stop by the Surrey Room when the registration table is open.



TEXAAN Officer Elections – Thursday, February 19th

Serve your advising community and build that resume' - consider running for TEXAAN office! Officer elections will take place on Thursday during the TEXAAN membership meeting. Vacant positions will be announced during your Advising Network Roundtables (Wednesday), and Q&A prior to election will take place at Thursday's breakfast time.

School Spirit Day – Thursday, February 19th



Did you forget that the conference dress code is casual? Did you remember to bring your shirt to wear from your institution? **Thursday, February 19th** is “School Spirit Day” at the conference; show your school spirit by wearing a T-shirt, rugby, or polo shirt from your institution. Join the fun and see how many different schools are represented!



School Pin & T-Shirt Competition (Hint: Prizes!)

We have asked each conference participant to bring a stash of their college’s paraphernalia (pins, t-shirts, etc.) Throughout the conference, as you meet new people, collect and exchange these items! The participant with the most items from individual schools will win a prize. More details will be shared at Wednesday’s dinner!



Conference Gifts & Door Prizes

Watch out! At all dinners and lunches, you’ll have amazing opportunities to win very cool door prizes! From small prizes to a full pampering/spa session, you never know what kind of relaxation and rejuvenation is in your future – if you’re at the right place at the right time! Keep in mind that you must be present to win, and names are drawn from a hat of paid conference attendees. And YES – you may win more than once if you’re lucky!



Regional Advising Roundtables/Meetings

Each advising “region” of Texas will be conducting meetings for their respective areas at 9:00am Friday morning. Moderators will discuss upcoming events and other advising related issues within your region. You don’t want to miss it!

One Last Thing

Computer Access



Free Wi-Fi access is available throughout the hotel, in both individual rooms and banquet halls. Please see hotel staff for additional information or if you need assistance.