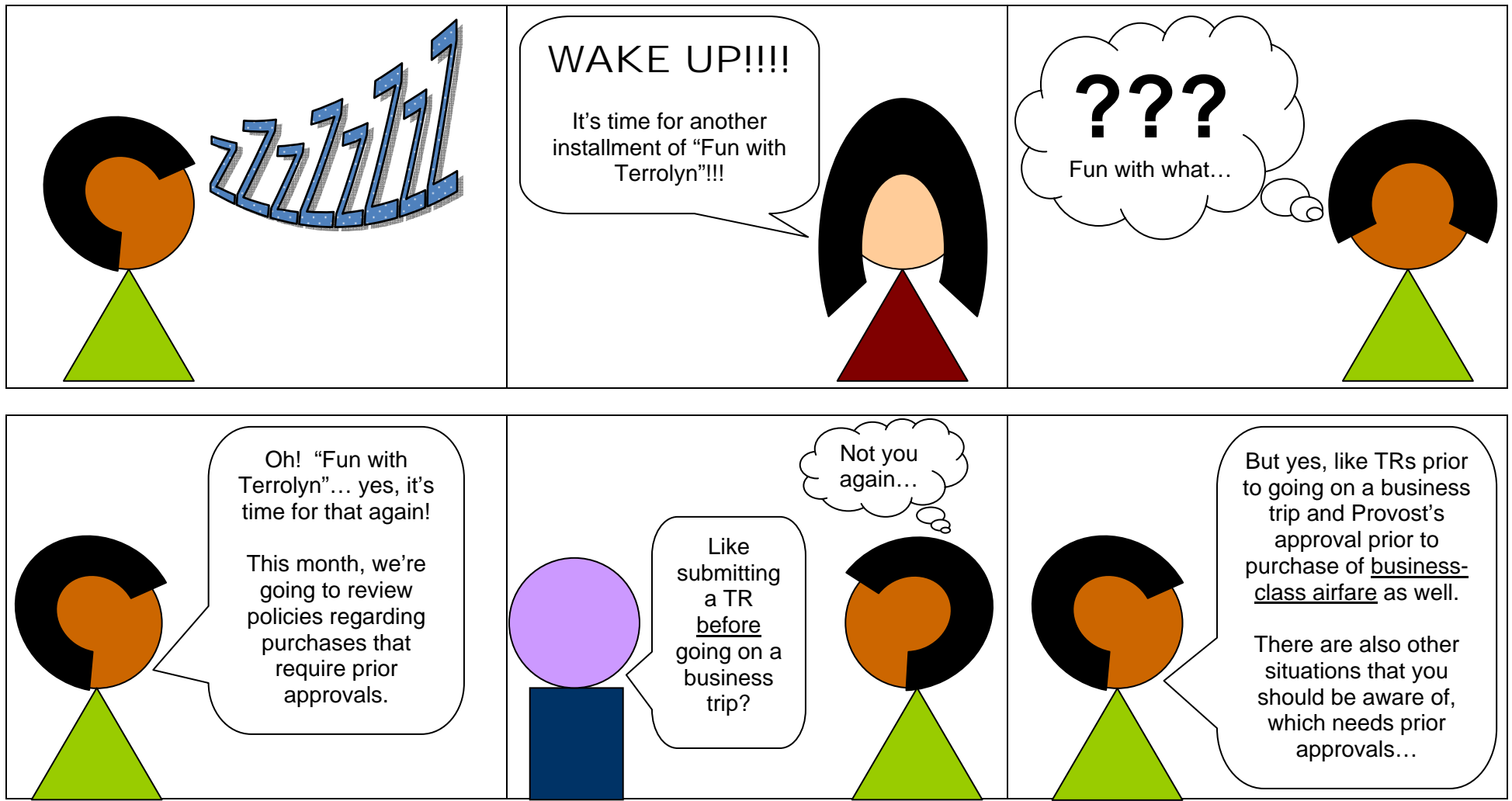
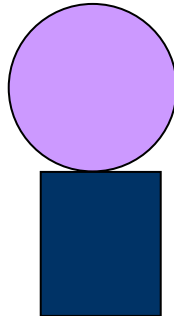


# Fun with Terrolyn... Prior Approvals



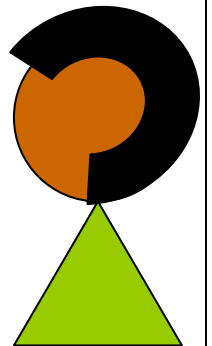


One would be student advertising... all advertisements promoting The University of Houston's Colleges, programs and/or events must be pre-approved by Jason Lisovicz's Marketing office. This is typically done via an email.



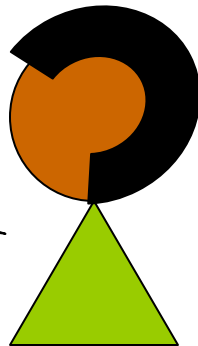
Advertising like a personal ad? Single purple male seeking a certain female in a green triangle dress...

**SECURITY!**



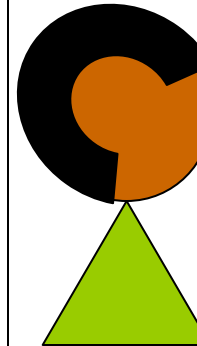
Okay, *moving on*...

You should also know that all services performed for the University needs prior approval via a contract.



Services such as guest speakers, photographers, software creators, interpreters, translators, editors/proofreaders, face-painters, balloon artists...

These vendors are performing a service for us and we must have a contract in place.



Also, don't forget about purchases totaling over \$5,000. All of these purchases, besides registration, must have a purchase requisition in place to obtain a PO.

