

**BAUER COLLEGE ALUMNI ASSOCIATION
BOARD MEMBER**

Application

(Application and References are due Wednesday, June 20, 2018)

The Bauer College Alumni Association (BCAA) board is responsible for strengthening the morale of Bauer College alumni and advancing the interests and promoting the welfare of the University of Houston. We are looking to fill these positions by the end of August. Applications and resumes will be reviewed June 21-24, and then appointments for interviews with those that meet the criteria we are looking for will be interviewed the week of June 25-29. For those applying thank you for your interest and we look forward to reviewing your applications.

If you have an interest in any of the following positions, please check (✓) the appropriate office(s). Please review the Roles and Responsibilities document to ensure you are able and willing to fulfil the responsibilities of the role. While the Roles and Responsibilities document provide guidelines, we encourage you to make the role your own and to take initiative in developing the role while following the guidelines.

Engagement Chair

The Engagement Committee Chair provides leadership to the Engagement Committee to promote increased involvement in BCAA and Bauer College.

Engagement Co-Chair

The Engagement Committee Co-Chair supports and assists the Engagement Committee Chair to promote increased involvement in BCAA and Bauer College.

Events Co-Chair

The Events Committee Co-Chair supports the Events Committee Chair for BCAA to ensure that the committee is successful and ensure the chair is not overwhelmed.

Finance Chair

To promote the sound financial management of BCAA, consistent with the strategic plan of the Association and the highest ethical standards.

Sponsorship Chair

The Chair of the Sponsorship Committee will lead the Sponsorship Committee and is responsible for performing duties in line with the purpose of the committee and raising funds for BCAA; which includes making connections with potential alumni members for sponsorships.

Sponsorship Co-Chair

The Co-Chair of the Sponsorship Committee will assist the Sponsorship Committee Chair and is responsible for performing duties in line with the purpose of the committee and raising funds for BCAA.

Communications Co-Chair

The communication chair serves as the conduit through which the information flows within BCAA, BCAA alums, and up to UHAA.

NAME: _____ DATE: _____

ADDRESS: _____

CITY: _____ ZIP CODE: _____

HOME PH: _____ CELL PH: _____ FAX: _____

E-MAIL ADDRESS: _____

_____ I have volunteered (either as a committee member or volunteering at multiple events) with a BCAA for a period of at least 1 year previously (whether that is past or present year)

Please list all volunteer service/job experience with the approximate year(s) of service; briefly include volunteer activities, leadership roles and responsibilities.

Briefly explain your interest in applying for position on the BCAA Board.

BCAA Board Nominee Reference Form

(This information will be held in confidence.)

_____ has applied for consideration as a member of the Bauer College Alumni Association Board. In addition to selecting the best qualified board members, our goal is to match the right person to the right job.

Use the numerical scale below for each of the following criteria.

4 = strongly agree

2 = somewhat disagree

0 = not observed

3 = somewhat agree

1 = strongly disagree

- _____ 1. Works well with other volunteers
- _____ 2. Dedicated to promoting University of Houston
- _____ 3. Attends a number of BCAA, UHAA, or UH events
- _____ 4. Dependability in fulfilling commitments
- _____ 5. Is able to manage/organize large projects
- _____ 6. Is respectful and supportive of decisions made by fellow volunteers

Comments:

Signature _____

Title _____

Please scan and email this form directly to:

Kelly Granado
Secretary, Bauer College Alumni Association
E: Baueralumni.secretary@gmail.com