

ACCT 7385 - COURSE SYLLABUS
FORENSIC ACCOUNTING - PROFESSOR RAMEY



YEAR COURSE OFFERED: 2023

SEMESTER COURSE OFFERED: Spring - Virtual

CLASS DAY & TIME: Monday 6:00 - 9:00 pm via Zoom

DEPARTMENT: ACCOUNTANCY AND TAXATION

COURSE NUMBER: ACCT 7385

SECTION NUMBER: 12333

ROOM: Zoom

NAME OF COURSE: FORENSIC ACCOUNTING AND FRAUD EXAMINATION

NAME OF INSTRUCTOR: Dan Ramey, CPA, CFE, CIA, CFF
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Cell: 832-567-8601
Office Hours: By appointment only via MS Teams

The information contained in this class syllabus is subject to change without notice. Students are expected to be aware of any additional course policies presented by the instructor during the course. All updates to this syllabus will be posted on Blackboard and it is the student's responsibility to review changes and those changes' impact on the student and their schedule including exam schedules.

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Professor's Guidelines for Hybrid Learning Success

- Promptness in attendance at the appropriate time
- Virtual Sessions: Camera must remain active the entire time of the class for attendance purposes; student's face must be in view indicating participating
- Discussion is a must for the class to succeed and for your learning
- Assignments must be typed and turned in using the proper format and file naming convention provided by the professor; Turnitin will be used for submitting ALL assignments and files
- **You are responsible for all reading assignments regardless of whether we are able to cover them in class. All assignments (textbook, studies, WSJ, articles, podcasts, videos, etc.) are potential materials for exams.**
- **Admin assignments (no grade; evals, feedback forms, info sheets, etc.) not submitted to Turnitin by due date will lose 10 points on a designated assignment.**
- **Study Sheets for exams will NOT be provided; ALL assigned reading, class discussion, and student presentations are potential material for exams.**

Learning Objectives

The Learning Objectives Are:

- How and why occupational fraud is committed
- How fraudulent conduct can be deterred, various fraud schemes as defined by the ACFE Fraud Tree
- How allegations of fraud should be investigated and resolved
- Why it is important to understand the "red flags" of fraud
- Understand how cyberfraud is carried out and its impact on business and individuals
- Understand the basics of money laundering
- Learn basic principles of valuation
- Understand the importance of damage calculations

Prerequisites: Intermediate Accounting / Accounting Department Approval

Mission of the Department of Accountancy and Taxation

- Prepare accounting graduates for leadership roles in the accounting profession;
- Conduct research that advances the body of accounting knowledge, and inevitably has implications on accounting practice;
- Perform service that leads to the efficient and effective practice of accounting.

Objectives of the Department of Accountancy and Taxation

Prepare its undergraduate students for graduate education or productive careers by establishing the foundations for life-long learning;

- Prepare its master-level students for positions of leadership in the accounting profession;
- Prepare its doctoral students for successful careers in accounting education and research;
- Develop innovative and effective instructional methods that stimulate accounting learning;
- Provide significant intellectual contributions in basic and applied accounting scholarship;
- Provide significant service and leadership to the accounting profession, the College of Business, the University, and to both professional and academic organizations.

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The C.T Bauer College of Business and the Department of Accountancy & Taxation have established Learning Goals for each of our programs as part of our accreditation by The Association to Advance Collegiate Schools of Business. Additional information about the learning goals for accounting may be found at <http://www.bauer.uh.edu/departments/accy/why-accounting/accounting-learning-goals.php>.

This course incorporates the following MSACCY Program Learning Goals: (a) oral communication skills through class discussions; (b) written communication skills through examinations; (c) research skills through assigned research projects; (d) ethical awareness through case evaluations; (e) global awareness through class discussions; (f) technological skills through research project; and (g) analytical problem-solving skills through case evaluations and research project.

Major Assignments / Exams / Final Course Grades

COURSE GRADING: Your grade will be determined as set forth below:

Letter grade will be a percentage of total points as follows:

90 - 100%	A
87 - 89%	B+
80 - 86%	B
77 - 79%	C+
70 - 76%	C
67 - 69%	D+
60 - 66%	D
Below 60%	F

The determination of the final grade will be as follows:

Grading Category	% of Grade	Activities
Class Participation	15%	Attendance, Professionalism, Respect, Class Discussion, In-class Case Studies and Discussion, and Quizzes
Pre-Read Assignment	5%	AIS – Chapter 15 - WileyPlus
Presentation #1	20%	Fraud Project: Presentation
Presentation #2	20%	Major Project: Presentation
Exam 1	20%	See syllabus
Exam 2	20%	See syllabus

NO EXTRA CREDIT is available for this class.

Apple Watches and related devices will not be allowed to be worn during exams.

Examinations ***must be*** taken at the scheduled time. Examinations may be missed only under extraordinary circumstances which must be approved by the instructor *prior* to the examination. Lack of preparation or multiple examinations on the same day/week are not acceptable excuses for missing an exam. Make-up exams will not be given for personal trips, vacations, etc. If you are unable to take the exam for medical reasons – you must obtain a signed medical excuse from a

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Medical Doctor (MD) prior to or on the day of the exam and there will be no exceptions (the medical excuse must be signed by the MD). The signed medical excuse must contain the address and phone number of the MD so that the excuse can be verified. An alternative time for the examination will be allowed for *University-Approved Conflicts* (such as military duty, religious holy days, and participation in an intercollegiate sport). Students with disabilities who need special accommodations are requested to contact the Center for Students with Disabilities (Phone: 713-743-5400) with plenty of lead time to take the exam on the scheduled day. It is the student's responsibility to notify the professor at minimum, a week prior to the exam date, for accommodations to be made for exams to be taken at the CSD. This time is necessary for the professor to provide CSD with the proper documents and exam instructions.

The Final Exam will be given only once on the date formally scheduled and published for our class by the University of Houston. If you are not able to be present on that date, you need to withdraw from the class and take the course at a more convenient time for your schedule. Depending on our schedule, the final exam may be given on the final regularly scheduled class date. **The professor has final say regarding the final exam and the date of the exam. If you are not able to take the final exam at the *scheduled date and time*, you will receive an "I" for the course grade, and you will be given a *comprehensive* exam covering the entire semester of content (textbook and lectures) including select presentations at a mutually agreeable time after the semester is completed.**

If you are scheduled to participate in a group presentation and you are not able to attend and participate with your group, **the entire group will immediately lose 10%** of the possible grade due to your absence. Unless prior arrangements are made in advance, the presentation will not be rescheduled, and it will proceed as scheduled without your contribution and result in a 10% grade reduction for the entire group. Any work-related absence (i.e. training trip or client assignment out of town) will need to be addressed with the professor as soon as you are aware of the scheduling conflict.

Policy on Incomplete (I) Grades

The University of Houston regulations for assigning incomplete grades state: *"The grade of I (incomplete) is a conditional and temporary grade given when students are passing a course, but for reasons beyond their control, have not completed a relatively small part of all requirements."* (Emphasis added) Reasons for a student being unable to complete a course are due to: *"Health, Accident, Injury, or Family Tragedy."*

A student who wants to try to improve their course grade, or avoid scholastic probation, or avoid loss of scholarship grants, or a student who needs to retake the course but wants to avoid paying tuition etc., WILL NOT be given an incomplete grade.

Withdrawal and Course Enrollment Restrictions

Please refer to the university academic calendar at www.uh.edu/academics/catalog/general/academic_calendar.html for important dates for this semester. If you withdraw from the class by the drop deadline, we will assign a W (withdraw passing) regardless of your performance on the exams.

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Academic Honesty:

The University of Houston Academic Honesty Policy is strictly enforced by the C. T. Bauer College of Business. **No violations of this policy will be tolerated in this course.** The policy is included in the University of Houston Student Handbook, <http://www.uh.edu/dos/hdbk/acad/achonpol.html>. Students are expected to be familiar with this policy. **Students that violate the UH Academic Honesty Policy in this course may receive an “F” for the assignment and/or the course. This includes plagiarism on Fraud News and/or the group case study paper and presentation. All reports, projects, and case studies (including exam case studies) will be submitted to Turnitin for analysis.**

Accommodations for Students with Disabilities:

The C. T. Bauer College of Business would like to help students who have disabilities achieve their highest potential. To this end, in order to receive academic accommodations, students must register with the Center for Students with Disabilities (CSD) (telephone 713-743-5400), and present approved accommodation documentation to their instructors in a timely manner. It is the student's responsibility to notify the professor at minimum, a week prior to the exam date, for accommodations to be made for exams to be taken at the CSD. This time is necessary for the professor to provide CSD with the proper documents and exam instructions.

Attendance and Participation

To increase your success as a student you should: read the chapter and review the end-of-chapter questions before the chapter is covered in class; complete all in-class case studies; attend class; review chapter PowerPoints and other related information provided by the professor on Blackboard.

Classroom (virtual) attendance & participation is expected and necessary in order to learn the fraud principles and related knowledge taught in this course and information presented by outside speakers. **Your individual Participation grade will be reduced by 5 points for each absence during the course of the semester.** Materials will be presented in class that you are responsible for and will be included on the exams but will be posted on Blackboard. **If you do not attend class and do not complete the reading and assignments as set forth in this Course Syllabus – you will not be successful in this course!**

BAUER MSACCY Classroom Professionalism Policy

The highest professional standards are expected of all members of the Bauer MSACCY Program. Faculty are expected to be professional and prepared to deliver value for every class session. Students are expected to be **professional** in all respects. Classroom activities are expected to be conducted in a professional manner similar to an important business meeting or business project activity. The Bauer MSACCY classroom experience is enhanced when the below are being followed. These concepts will serve as the **BAUER MSACCY Classroom Professionalism Policy.**

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- **Students attend all classes.** The benefit of the teaching and intellectual exchange takes place only if the student attends all classes and fully participates in the classroom experience.
- **Students are fully prepared for each class.** Much of the learning takes place during classroom discussions. When students are not prepared they cannot contribute to the overall learning process for either themselves or their peers.
- **All Electronic Devices (laptops, notebook computers, tablets, iPads, etc.) are closed, put away and not being used. This also includes any use of smart watches for messaging, apps or other uses.** When students are surfing the web, responding to e-mail, messaging other students, and otherwise not devoting their full attention to the topic at hand they are doing themselves and their peers a disservice. These activities are not professional or conducive to the classroom learning process. When there are Power Point slides for a course topic they will be available on Blackboard or elsewhere before class. It is recommend that you print out the slides (4 or 6 to a page) before each class and write your notes in the margins or space provided as the material is covered in class. **There are often situations where learning is enhanced by the use of laptops and tablets in class. Faculty will let you know when it is appropriate to use them.**
- **Phones and wireless devices are turned off.** These devices are very distracting. Not only is phone usage not professional, it cuts off the flow of discussion and learning when someone engages in these activities. **When a true need to communicate with someone outside of class exists (e.g., for some medical need, etc.) please inform the professor prior to class and accommodations will be made.**

Professionalism will be considered as part of the overall course grade. Failure to follow this Policy is grounds for the student's course grade to be negatively impacted at the discretion of the Professor.

Work Schedules: Do not enroll in this course if the class times conflict with your work schedule. I will not adapt the course in any way to fit any work schedules.

Required Reading

Textbook	<i>Forensic and Investigative Accounting (10th Edition)</i> Author(s): D. Larry Crumbley, Edmund D. Fenton Published: Aug 17, 2021 ISBN: 9780808056300 832 Pages
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Additional Required Resources

<https://www.wsj.com> - **Wall Street Journal**

<https://www.knowledgeleader.com/> - **KnowledgeLeader Internal Audit / Risk Portal**
- **Required** for Fraud courses - Professor has a student code from Protiviti

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In addition to the textbook, supplemental information and chapter PowerPoint slide decks will be provided on **Blackboard** which is an integral part of this course.

A good study plan for this course would be to become familiar with the textbook chapters and the extensive material on Blackboard immediately before and after the first class introducing that chapter. Then as you continue reading and digesting the topic material start and continue working as many of the suggested assignments as you are able to complete. There will be weekly assignments for the majority of the course time period.

Other Course Policies and Information

Students are responsible for checking their personal UH e-mail account and messages for class related communications. There have been instances where students have gone on-line and processed a change to have their UH e-mails forwarded to a personal e-mail account (Yahoo, Hotmail, etc.) and the messages are not being forwarded – particularly for Hotmail and Yahoo accounts. This is not a UH issue – it is an issue within the Hotmail server(s) – so you need to check your UH e-mail for messages instead of just your personal e-mail accounts.

Evaluations

Bauer has a policy that requires all its instructors to be evaluated by their students. The results of these evaluations are important to provide feedback to instructors on how their performance can be improved. In addition, these evaluations are carefully considered in promotion, salary adjustment and other important decisions. We openly encourage students to provide feedback to the instructors and to Bauer through the evaluation process.

Assignments

It is your responsibility to read the entire assigned chapters and attempt the recommended questions, exercises, and case studies. If you need clarification of any point in textbook please ask them in class or on the Blackboard Discussion Board as others may benefit from your questions.

All exams and assignments including projects, and take-home case studies for the exams have very specific requirements regarding use of templates, fonts, spacing, file naming conventions, posting to Blackboard, etc. If those specific requirements are not followed, you can expect to lose points on the assignment.

On all assignments and exams, it is critical that your name, PS number, and alpha number are included or additional points will be lost.

Attendance and Punctuality

Regular attendance and punctuality are expected and highly recommended to attain maximum success in your studies and course grade. Plan your time and responsibilities accordingly. However please note that there will be a deduction of points for lack of attendance or participation-- and there will be no extra credit points awarded for attendance or participation.

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Please note that laptop computers should be used only for class business during class time. You will lose a lot of benefit from the class lectures and discussion if you are engaged in surfing the internet and other activities such checking your e-mail, Facebook, IG, Twitter, business related to other classes, and so on.

Late arrivals to class and early exits from class are disruptive to other students and the instructor. There are times when your safety, or the safety of others, may mean you will be late for class. This is reasonable and acceptable. However, any consistent or pattern of absence or lateness will be considered particularly disruptive and subject to consequences.

An absence does not relieve you of responsibility for knowledge of classroom assignments, or the consequence, of any changes in any course/learning requirements. This includes, but is not limited to, course changes, examinations, assignments, submission of any assignment, etc. It is your sole responsibility to find out what transpired from a classmate or case study group members.

Communication

All communication will be through the UH Blackboard Messages, Blackboard Discussion Board and/or through your UH email account. Use UH e-mail for private correspondence relating to you. Use the Blackboard Discussion Board for questions related to the course material (fraud schemes questions, case study issues, and general course related questions).

Failure to read the Blackboard Discussion Board and read your UH e-mail does not relieve you of responsibility for knowledge of assignments, or the consequences of any changes in any course/learner requirements.

It is your sole responsibility to insure your computer and UH e-mail account is functioning and current with regards to your operating system and internet security software. When you are confronting any computer-related problems contact the UH Bauer IT HelpDesk to correct the problem.

COVID-19 Information

Students are encouraged to visit the University's [COVID-19](#) website for important information including diagnosis and symptom protocols, testing, vaccine information, and post-exposure guidance. Please check the website throughout the semester for updates. Consult the (select: [Undergraduate Excused Absence Policy](#) or [Graduate Excused Absence Policy](#)) for information regarding excused absences due to medical reasons.

Reasonable Academic Adjustments/Auxiliary Aids

The University of Houston complies with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, pertaining to the provision of reasonable academic adjustments/auxiliary aids for disabled students. In accordance with Section 504 and ADA guidelines, UH strives to provide reasonable academic adjustments/auxiliary aids to students who request and require them. If you believe that you have a disability requiring an academic adjustments/auxiliary aid, please contact [the Justin Dart Jr. Student Accessibility Center](#) (formerly the Justin Dart, Jr. Center for Students with DisABILITIES).

Excused Absence Policy

Regular class attendance, participation, and engagement in coursework are important contributors to student success. Absences may be excused as provided in the University of Houston [Undergraduate Excused Absence Policy](#) and [Graduate Excused Absence Policy](#) for

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reasons including: medical illness of student or close relative, death of a close family member, legal or government proceeding that a student is obligated to attend, recognized professional and educational activities where the student is presenting, and University-sponsored activity or athletic competition. Under these policies, students with excused absences will be provided with an opportunity to make up any quiz, exam or other work that contributes to the course grade or a satisfactory alternative. Please read the full policy for details regarding reasons for excused absences, the approval process, and extended absences. Additional policies address absences related to [military service](#), [religious holy days](#), [pregnancy and related conditions](#), and [disability](#).

Recording of Class

Students may not record all or part of class, livestream all or part of class, or make/distribute screen captures, without advanced written consent of the instructor. If you have or think you may have a disability such that you need to record class-related activities, please contact the [Justin Dart, Jr. Student Accessibility Center](#). If you have an accommodation to record class-related activities, those recordings may not be shared with any other student, whether in this course or not, or with any other person or on any other platform. Classes may be recorded by the instructor. Students may use instructor's recordings for their own studying and notetaking. Instructor's recordings are not authorized to be shared with *anyone* without the prior written approval of the instructor. Failure to comply with requirements regarding recordings will result in a disciplinary referral to the Dean of Students Office and may result in disciplinary action.

Recommended Language

Resources for Online Learning

The University of Houston is committed to student success, and provides information to optimize the online learning experience through our [Power-On](#) website. Please visit this website for a comprehensive set of resources, tools, and tips including: obtaining access to the internet, AccessUH, Blackboard, and Canvas; using your smartphone as a webcam; and downloading Microsoft Office 365 at no cost. For questions or assistance contact UHOnline@uh.edu.

UH Email

Please check and use your Cougarnet email for communications related to this course. To access this email, [login](#) to your Microsoft 365 account with your Cougarnet credentials.

Webcams

Access to a webcam is required for students participating remotely in this course. Webcams must be turned on (*state when webcams are required to be on and the academic basis for requiring them to be on*). (Example: *Webcams must be turned on during exams to ensure the academic integrity of exam administration.*)

Academic Honesty Policy

High ethical standards are critical to the integrity of any institution, and bear directly on the ultimate value of conferred degrees. All UH community members are expected to contribute to an atmosphere of the highest possible ethical standards. Maintaining such an atmosphere requires that any instances of academic dishonesty be recognized and addressed. The [UH Academic Honesty Policy](#) is designed to handle those instances with fairness to all parties involved: the students, the instructors, and the University itself. All students and faculty of the University of Houston are responsible for being familiar with this policy.

Title IX/Sexual Misconduct

Per the UHS Sexual Misconduct Policy, your instructor is a "responsible employee" for reporting purposes under Title IX regulations and state law and must report incidents of sexual misconduct (sexual harassment, non-consensual sexual contact, sexual assault, sexual exploitation, sexual intimidation, intimate partner violence, or stalking) about which they become aware to the Title IX office. Please know there are places on campus where you can make a report in confidence. You

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can find more information about resources on the Title IX website at <https://uh.edu/equal-opportunity/title-ix-sexual-misconduct/resources/>.

Security Escorts and Cougar Ride

UHPD continually works with the University community to make the campus a safe place to learn, work, and live. Our Security escort service is designed for the community members who have safety concerns and would like to have a Security Officer walk with them, for their safety, as they make their way across campus. Based on availability either a UHPD Security Officer or Police Officer will escort students, faculty, and staff to locations beginning and ending on campus. If you feel that you need a Security Officer to walk with you for your safety please call [713-743-3333](tel:713-743-3333). Arrangements may be made for special needs.

Parking and Transportation Services also offers a late-night, on-demand shuttle service called Cougar Ride that provides rides to and from all on-campus shuttle stops, as well as the MD Anderson Library, Cougar Village/Moody Towers and the UH Technology Bridge. Rides can be requested through the UH Go app. Days and hours of operation can be found at <https://uh.edu/af-university-services/parking/cougar-ride/>.

Syllabus Changes

Please note that the instructor may need to make modifications to the course syllabus. You are responsible for reading the newly updated and posted syllabus.

Honor Code Statement

Students may be asked to sign an honor code statement as part of their submission of any graded work including but not limited to projects, quizzes, and exams: *" I understand and agree to abide by the provisions in the **University of Houston Graduate Academic Honesty Policy**. I understand that academic honesty is taken very seriously and, in the cases of violations, penalties may include suspension or expulsion from the University of Houston."*

Course Delivery Formats and Final Exams

Synchronous Online Courses: This course is being offered in the Synchronous Online format. Synchronous online class meetings will take place according to the class schedule. There is no face-to-face component to this course. In between synchronous class meetings, there may also be asynchronous activities to complete (e.g., discussion forums and assignments). This course will have a final exam per the [University schedule](#). The exam will be delivered in the synchronous online format, and the specified date and time will be announced during the course. Prior to the exam, descriptive information, such as the number and types of exam questions, resources and collaborations that are allowed and disallowed in the process of completing the exam, and procedures to follow if connectivity or other resource obstacles are encountered during the exam period, may be provided.

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Topical News and Updates

- <https://www.google.com/alerts> - **Google Alerts**
- <http://www.smartbrief.com/> - **SmartBriefs – Industry and Profession**

UH Library Guides

- <https://guides.lib.uh.edu/accounting> – **Accounting Research Guide**
- https://guides.lib.uh.edu/sb.php?subject_id=85861 – **Business Research Guide**
- https://guides.lib.uh.edu/majors?b=g&d=a&group_id=8365 – **All Library Resource Guides**

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List of Discussion / Lecture Topics – Forensic Accounting – Summer 2022

Class #	Date	Topic(s)	Mode	Assignments and Homework: Assigned Reading, Review Questions, Case Studies & Discussion Issues; Presentations and Guest Speakers
01	01-23-23	Admin and Introduction	Virtual	Pre-read assignment – AIS textbook – Chapter 15
02	01-30-23	Data Analytics; Asset Misappropriation	Virtual	Textbook – Chapter 5 – all sections; RTTN 2022 – pages 8 - 16
03	02-06-23	Asset Misappropriation	Virtual	WSJ articles on Context; Textbook – Chapter 5 – all sections; RTTN 2022 – pages 8 - 16
04	02-13-23	Student Presentations and Discussions – Fraud Case	Virtual	Group PPT and report file uploaded to TII by 6pm
05	02-20-23	Bribery and Corruption - AML / Money Laundering;	Virtual	WSJ articles on Context; Textbook – Chapter 7 – ¶7001 - ¶7090; ¶7131 - ¶7141; FCPA – A Resource Guide – 2 nd edition (posted on Bb) pgs 9-22
	02-21-23			<i>Case Study Opens on Bb at 8am</i>
	02-27-23			<i>Case Study due on Turnitin by 6pm</i>
06	02-27-23	1st Hour: Exam 1 ; After exam: Financial Statement Fraud	Virtual	WSJ articles on Context;
07	03-06-23	Financial Statement Fraud	Virtual	Oteal Pharmaceuticals Case Study; WSJ articles on Context; Textbook Chapters 3 & 4
	03-13-23	Spring Break		
08	03-20-23	Financial Statement Fraud	Virtual	WSJ articles on Context; Textbook Chapters 3 & 4
09	03-27-23	Cyber Fraud	Virtual	
10	04-03-23	Digital Forensics	Virtual	WSJ articles on Context;
11	04-10-23	Investigations	Virtual	WSJ articles on Context;
12	04-17-23	OSINT; Project #2 Presentations – Groups 1 & 2	Virtual	WSJ articles on Context;

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Class #	Date	Topic(s)	Mode	Assignments and Homework: Assigned Reading, Review Questions, Case Studies & Discussion Issues; Presentations and Guest Speakers
13	04-24-23	Project #2 Presentations – Groups 3 - 6	Virtual	
	04-25-23			<i>Case Study Opens on Bb at 8am</i>
	05-01-23			<i>Case Study due on Turnitin by 6pm</i>
14	05-01-23	Exam 2	Virtual	

Final Note: You are responsible for knowing the content of this syllabus. Failure to refer to the syllabus for due dates and/or the read emails from the professor is not a reason to have a due date extended.

Syllabus Revisions

#	Change Date	Date Posted to BB	Changes
1.0	01-22-23	01-22-23	Original syllabus completed and posted to Blackboard