

MANA 6A25 (SECTION 17394)

ETHICAL LEADERSHIP AND CRITICAL REASONING

Summer 2016

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Website: http://www.uh.edu/blackboard/learn_index.html
Required Text: Annual Editions: Ethical Leadership and Critical Reasoning, Walker, 2016,
McGraw Hill Create, ISBN 9781308775913

Course Objectives

1. To encourage personal reflection and critical evaluation regarding a range of current ethics issues confronting business organizations.
2. To provide a forum for open discussion and debate about ethics-related issues within a business/professional context.
3. To help you to clarify your individual values regarding ethics and how they might relate to your future career.

Class Format

This is an online course. The class will not meet on campus and you do not have to login to the course Blackboard site at any specific time. **However, it is important that you check Messages from Bill on the course Blackboard Discussions page and Blackboard Messages at least twice per week because those are the places where I post information about pending due dates and other general course information.**

Orientation

It is important that you read the online orientation for this course. You may access the orientation by clicking on the orientation icon on the course Blackboard home page.

Grading

Based on the fact that the University of Houston grading system does not provide for the grade of A+, I do not think it is fair to include A- as a possible grade. Consequently, the grading scale that will be used in this course is as follows:

<u>Grade</u>	<u>Percent Range</u>	<u>Points</u>
A	90-100	90-100
B+	87-89.9	87-89.9
B	83-86.9	83-86.9
B-	80-82.9	80-82.9
C+	77-79.9	77-79.9
C	73-76.9	73-76.9
C-	70-72.9	70-72.9
D+	67-69.9	67-69.9
D	63-66.9	63-66.9
D-	60-62.9	60-62.9
F	Below 60	Below 60

Grading Components

Article Reviews (60%)

You will review 5 of the 26 articles shown on the course Blackboard Discussion page. Each review will be worth up to 12 points and should be two full pages in length (**NO MORE AND NO LESS**). Reviews must be single-spaced (not 1.15, which is the default setting for recent versions of Word) and printed using Times New Roman, size 12 font, with 1.25 inch margins on the sides and 1 inch margins on the top and bottom (Office 2003 default in Margin settings in Page Layout). Also, please do not use any space saving techniques such as adding extra space between paragraphs (the first sentence of each paragraph should be indented), using bulleted or numbered items, using sub-titles or footnotes, including diagrams and tables, or including anything other than the article title and your name at the top of your review. Your grade on the review will be reduced if you do not follow these technical requirements. The **entire** first page of each review should include a summary of the major points made in the article. The **entire** second page of each review should be devoted to your response to **two** of the **Critical Thinking** questions/items found on the last page of the article. Your reviews should be submitted to me as Word attachments to either Blackboard Message or email messages to me according to the following schedule (early and late submissions will not be accepted unless the reason for the late submission is because of an emergency):

Review Postings	Due Dates
1 and 2	7/11 – 7/17
3 and 4	7/18 – 7/31
5	8/1 – 8/12

Discussion Participation (40%)

Class participation is essential to the success of this course. In order to attain all of the course objectives, everyone must be involved. Your participation grade in this class will be based on items you post on the Blackboard Discussion page for 10 of the articles shown on the course Blackboard Discussion page for which you do **NOT** submit an article review. Each discussion posting must be a minimum of 600 words in length and will be worth up to four points. **Approximately half of each discussion posting should be devoted to the presentation of the major points made in the article. The remainder of the posting should include your opinions regarding some of those points.** Each discussion item should be posted

on the Blackboard Discussion page for the article you are writing about. You may post more than one discussion item for a particular article but only the first posting will be graded. You do not have to discuss the articles in any particular order. For example, the postings you make during the period from June 4 through June 19 may be for articles 3, 9, 10, 17 and 21; they don't have to be for the first five articles listed on the Discussion page. The submission dates for posting discussion items is shown below. Your discussion items should be posted on the appropriate Blackboard Discussion page according to the following schedule (early and late submissions will not be accepted):

Discussion Postings	Due Dates
1 - 5	7/11 – 7/24
6 - 10	7/25 – 8/7

Class Policies

Accommodations for Students with Disabilities

The Center for Students with Disabilities provides a wide variety of academic support services to all currently-enrolled UH students who have any type of mental or physical disability of either a temporary or permanent nature. These services include assistance with course accommodations, adaptive equipment, individualized exam administration, taped textbooks, wheelchair repair, library needs, registration, handicapped parking, accessible housing and transportation, as well as many other needs. If you feel that you may need assistance of this nature, you may wish to call the Center at 713-743-5400. In addition, you should let me know about any special needs you may have as soon as possible.

Because the University of Houston has a formal mechanism to determine the accommodations appropriate for any student due to disability, I am unable to make any exceptions to the rules and policies of the course without a written request from the Center.

Additional Class Policies

1. It is important that you ask any and all questions that you may have that are relevant to the topics covered. All questions are important. If you do not understand a concept, ASK!
2. You are responsible for reading and understanding the policies and the assignments as outlined in this syllabus. Please make sure that you read the syllabus carefully.
3. **EXTRA CREDIT** – The only extra credit that will be offered is three points that will be added to your course score if you submit all assignments on or before **August 8**. Granting additional extra credit opportunities to one or a few students would not be fair to the rest of the class.
4. Although I do not anticipate making any changes to this syllabus, I reserve the right to do so. In the event that I find it necessary to change the syllabus, I will notify students of the change (s) by posting notices on the course Blackboard Discussion page and by sending Blackboard messages to the class.