



Bauer Career Gateway Student / Alumni Help

<http://www.bauer.uh.edu/career>

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Important items to note before you get started:

- Bauer Career Gateway is available only to students officially enrolled in a Bauer degree-seeking, major field of study and degree holding Alumni of the Bauer College.
- You must contact the Rockwell Career Center for your user name and password if one has not already been assigned to you.
- When you navigate away, and then back to, one of the links at the top (i.e. Home or Events or Calendar), you will be brought to the tab you were viewing when you were last on that page. Use the “back” link within the system, not on your browser, or just click on the tab you want to view.

Navigate the Homepage

1. View at-a-glance features (Announcements, Quick Links, Calendar, Alerts, etc.) by clicking on the Home link in the top toolbar.
2. Access all system sections with one click by clicking on Quick Links.
3. View important events by clicking on highlighted days in the Calendar.
4. View system-driven alerts.

The screenshot shows the homepage of the University of Houston Bauer College of Business. The browser window title is "University of Houston Bauer College of Business - Microsoft Internet Explorer". The address bar shows "https://bauer-uh-csm.symlicity.com/students/index.php". The page header includes "UNIVERSITY of HOUSTON" and "C.T. BAUER COLLEGE of BUSINESS". The navigation menu has links for "home", "documents", "jobs", "employers", "events", and "calendar". The "home" link is highlighted with a green arrow labeled "1".

The main content area is divided into several sections:

- announcements:** Includes a "Student Welcome" section with the heading "Welcome to the Bauer Career Gateway!". Below this, it states "This system is for Business majors only and gives you access to:" followed by a list of features: "Full-time and internship positions", "Employer information sessions", and "Workshops and other events such as Career Fair offered by the Bauer Career Services Center". It also mentions "Also, make sure to look under 'quick links' for important information." Below this is a "Fall 2005 Business Career Fair" announcement for Wednesday, September 28, 2005, with details about networking and checking employer participants under "Quick Links". A green arrow labeled "2" points to the "quick links" section.
- quick links:** Contains two links: "Activity Summary" and "Fall 2005 Business Career Fair Participants".
- alerts:** Shows a warning icon and the text "No current alerts." A green arrow labeled "4" points to this section.
- Calendar:** Displays a calendar for August 2005. The 15th is highlighted in red. A green arrow labeled "3" points to the calendar.
- Feedback:** A section titled "any comments or questions?" with a text input field and a "Submit" button.

The browser status bar at the bottom shows "Done" and "Internet".

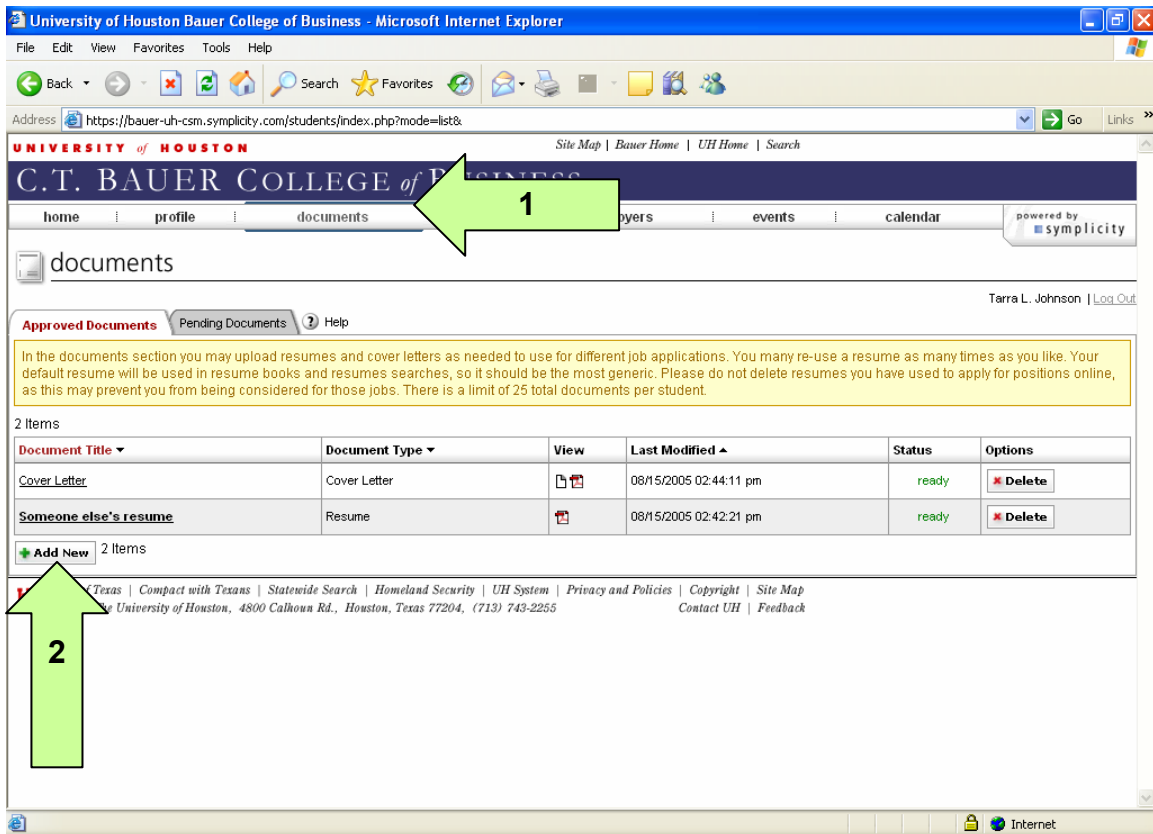
Build your Personal Profile

1. Build your personal profile by clicking on the Profile link on the top navigation bar.
2. Click on the Personal Information and Academic Information tabs to update information.
3. Update your system access by clicking on the Change Password tab and creating a new password.
4. Update Privacy settings by clicking on the Privacy tab.
5. Track internships on the Internship Placements tab.
6. You MUST submit your changes before you navigate away from the Profile Section, or they will be lost.

The screenshot shows a web browser window displaying the student profile page. The browser title is "University of Houston Bauer College of Business - Microsoft Internet Explorer". The address bar shows the URL: <https://bauer-uh-csm.symlicity.com/students/index.php?ss=profile&ss=profile>. The page header includes the University of Houston logo and navigation links: home, profile, jobs, employers, events, calendar. The user is logged in as Tarra L. Johnson. The main content area has several tabs: Personal Information, Academic Information, Privacy, Internship Placements, Change Password, and Activity Summary. The "Personal Information" tab is active, showing a form with fields for Full name, First Name, MI, Last Name, Email, and Phone Number. A "Completion Status" sidebar on the right lists the status of each field: Full name, First Name, MI, Last Name, Email, and Phone Number are all checked (green), while Current Address and Permanent Address fields are marked with red X's. Five green arrows with numbers 1 through 5 point to specific elements: 1 points to the "profile" link in the navigation bar; 2 points to the "Personal Information" tab; 3 points to the "Change Password" tab; 4 points to the "Privacy" tab; and 5 points to the "Internship Placements" tab.

Manage Documents

1. View existing and upload new documents (resumes, cover letters, and transcripts) by clicking on the documents link on the top navigation bar.
2. Click on Add New to upload new document
 - a. System will convert document to pdf. The process could take 5-10 minutes.
 - b. Career Services must approve your resume. It will remain on the Pending Documents tab until it is approved by Career Services.
 - c. The Make Default button designates a main resume that will be the first option when submitting a resume to employers, and with permission, will appear in employer resume books.
 - d. Be aware that the name of your resume may sometimes be visible to employers.



University of Houston Bauer College of Business - Microsoft Internet Explorer

Address: <https://bauer-uh-csm.symplicity.com/students/index.php?mode=list&>

UNIVERSITY of HOUSTON
C.T. BAUER COLLEGE of BUSINESS

home | profile | **documents** | employers | events | calendar | powered by **symplicity**

documents

Tarra L. Johnson | Log Out

Approved Documents | Pending Documents | Help

In the documents section you may upload resumes and cover letters as needed to use for different job applications. You may re-use a resume as many times as you like. Your default resume will be used in resume books and resumes searches, so it should be the most generic. Please do not delete resumes you have used to apply for positions online, as this may prevent you from being considered for those jobs. There is a limit of 25 total documents per student.

2 Items

Document Title	Document Type	View	Last Modified	Status	Options
Cover Letter	Cover Letter		08/15/2005 02:44:11 pm	ready	Delete
Someone else's resume	Resume		08/15/2005 02:42:21 pm	ready	Delete

[Add New](#) 2 Items

Texas | Compact with Texans | Statewide Search | Homeland Security | UH System | Privacy and Policies | Copyright | Site Map
University of Houston, 4800 Calhoun Rd., Houston, Texas 77204, (713) 743-2255
Contact UH | Feedback

Search for Jobs

1. View job postings by clicking on Jobs on the top navigation bar, then selecting CSM Jobs.
2. Sort the job list by major, position type, industry, or key words by utilizing the dropdown menus at the top.
3. Click on Show List With Status to see the status of jobs (applied, qualify, non-qualify).
4. Review position details by clicking on a link in the Title column.
5. When using the search, the system looks for EXACT matches. So, for example, if you want jobs for finance majors, you must search not only for finance majors, but also for "all majors." The simplest solution is generally to search on jobs for which you qualify and leave all other fields blank.
6. When performing searches, if you hold down the control key, you can select more than one option

The screenshot shows a web browser window displaying the job search page. The navigation bar at the top includes links for home, profile, documents, jobs, events, and calendar. A dropdown menu for 'jobs' is open, showing 'CSM Jobs' (highlighted with a green arrow labeled '1'), 'CareerBuilder', and 'USAJobs'. Below the navigation, there is a search form with fields for 'Majors/Concentrations', 'Position Type', 'Industry', and 'Keywords'. A green arrow labeled '2' points to the 'Position Type' dropdown. A green arrow labeled '3' points to the 'Show List With Status' link. A green arrow labeled '4' points to the 'TEST' link in the job listing table. The table has columns for Employer, Location, Position Type, Posted, and Deadline. The results show 6 items as of Aug 16, 2005: 9:03 am.

Item	Employer	Location	Position Type	Posted	Deadline	
TEST	Missy WY	Houston Area	Full Time	Aug 09, 2005	Aug 31, 2005	ADD FAVORITE
Customer Rep	Missy Bell Designs	Houston Area	Full Time	Aug 08, 2005	Aug 31, 2005	ADD FAVORITE
Missy	Missy Camp	Houston Area	Full Time	Aug 03, 2005	Aug 28, 2005	ADD FAVORITE
TEST	Employer Name Withheld	Houston Area	Internship	Jul 20, 2005	Aug 20, 2005	ADD FAVORITE
TEST	BrettHobby Lobby	Houston Area	Bauer Internship Program	Jul 20, 2005	Aug 27, 2005	ADD FAVORITE
Sales Internship, Fall 2005	BrettHobby Lobby	South (LA, TX, OK, AR) - not Houston	Internship	May 12, 2005	Jun 01, 2006	ADD FAVORITE

View and Apply for Jobs

1. Review the Posted Date and Resume Submission deadline by utilizing the Important Dates feature on the right.
2. Submit a resume, if qualified, by highlighting the proper resume name from the resume dropdown, inputting cover notes (if applicable), and clicking the Submit button from the Application Status on the right.
3. You will only be able to apply for a position if you meet the criteria set by the employer for the position. If your GPA is lower than the employer's set minimum, the system will not allow you to apply. If your major is not one of the majors that the employer has specified for the position, the system will not allow you to apply.
4. You can only submit the documents that a company has said it will accept. If the company wishes to receive resumes only from candidates, you will not be able to submit a cover letter or your transcripts.

University of Houston Bauer College of Business - Microsoft Internet Explorer

Address: <https://bauer-uh-csm.symplicity.com/students/index.php?mode=form&id=36629050f051d03247a6e9e0988cf6e5>

job postings

Back Tarra L. Johnson | Log Out

Customer Rep Help

Position Information

Employer: Missy Bell Designs
Division: N/A
Title: Customer Rep
Description: Customer Rep
Location: Houston Area
Position Type: Full Time
Desired Major(s): BBA/PPA/Finance, BBA/PPA/Accounting/PPA (BBA + MS Accty)
Desired Class Level(s): Junior

Back Add To Favorites Print Preview Print

Application Status

If you wish to apply, please select the document(s) to include and click Submit.

Choose a resume to submit for this position.

Resume*: Someone else's resume*

Enter any extra notes you want the employer to see.

Notes:

Check Spelling

Submit

Important Dates

Posted On: Aug 08, 2005

Applications Accepted Until: Aug 31, 2005

Contact Information

Name: Missy Bell
Address: 1200 Bell Lane
Houston, TX

Advanced Searches and Job Search Agents

1. From the Advanced Search tab, refine the job list by utilizing keywords, majors, work authorization, locations, position types, etc.
2. Save the advanced search as a search agent by checking Save As, and then putting a name in the Search Agent field. You can set up a search agent to notify you of job postings of interest to you on a regular basis.
3. Click on the Submit button at the bottom of the screen to run the search and/or save the search agent.

The screenshot shows the 'Advanced Search Options' section of the job search interface. The 'Search Agents' dropdown is set to '[select existing]'. The 'Save as:' checkbox is unchecked. The 'Show Me' dropdown is set to 'All Job Listings'. The 'Posting Date (last # days)' field is empty. The 'Keywords' field is empty, with a note below it: 'Searches job title, description, and employer name.' The 'Majors/Concentrations' dropdown is set to '[select]'. The 'Limit Filter to Selected Values' checkbox is unchecked. The 'Ignores jobs with 'All Majors' selected' radio buttons are set to 'no'. The 'Position Type' dropdown is set to 'Full Time'. The 'Submit' button is at the bottom right of the form.

Search Results

1. Click on the job title link or the employer link for more information or to apply for the job.
2. Add the job to your list of favorites (accessible on the Favorites tab) by clicking Add Favorite. The "Favorites" feature is useful if you are considering a job but want to read more about it before actually applying. It will save the job under your "Favorites" tab for further review.

The screenshot shows a web browser window displaying the job postings search results page for the University of Houston Bauer College of Business. The page is titled "job postings" and shows a table of search results. A green arrow labeled "1" points to the "TEST" job title in the first row of the table. A second green arrow labeled "2" points to the "ADD FAVORITE" button in the "Options" column of the same row.

Job Title	Employer	Location	Position Type	Posted	Deadline	Options
TEST	Missy W	Houston Area	Full Time		05	ADD FAVORITE
TEST	Employer Name Withheld	Houston Area	Internship			ADD FAVORITE
Sales Internship, Fall 2005	BrettHobby Lobby	South (LA, TX, OK, AR) - not Houston	Internship	May 12, 2005	Jun 1, 2006	ADD FAVORITE

View, Edit and Run Search Agents

1. View a list of search agents by clicking on the Search Agents tab.
2. Run, edit or delete agents by using the buttons in the Options column.
3. To enable your agent to be run on a scheduled basis, click on the title in the label column (cont'd on next screen).

The screenshot shows a web browser window displaying the University of Houston Bauer College of Business website. The page is titled "job postings" and features a navigation menu with tabs for "home", "profile", "documents", "jobs", "employers", "events", and "calendar". The "Search Agents" tab is selected, showing a table of search agents. The table has columns for "Agent Type", "Next Scheduled Run", "Schedule", and "Options". Three green arrows are overlaid on the page: arrow 1 points to the "Search Agents" tab, arrow 2 points to the "Options" column buttons, and arrow 3 points to the "Agent Type" column.

Item	Agent Type	Next Scheduled Run	Schedule	Options
1	Student Job Search	-	*	Schedule Edit Run Delete
2	Student Job Search	-	*	Schedule Edit Run Delete
3	Sales Rep Student Job Search	-	*	Schedule Edit Run Delete

Schedule Automatic Search Agents

1. Enable your agent by checking yes, setting a Period and a Multiple, then clicking the submit button.
2. Career Gateway will run enabled Search Agents automatically, and then email the results.

The screenshot shows a web browser window titled "University of Houston Bauer College of Business - Microsoft Internet Explorer". The address bar shows the URL: <https://bauer-uh-csm.symlicity.com/students/index.php?mode=form&id=fd20d79fa2dba5d216ee66f7909d94c6>. The page header includes the University of Houston logo and navigation links: home, profile, documents, jobs, employers, events, calendar. The main content area is titled "job postings" and "Student Job Search". The form contains the following fields and options:

- Label*:** Text input field containing "Sales Rep".
- Enabled*:** Radio button options for "yes" (selected) and "no".
- Period*:** Dropdown menu set to "day".
- Multiple*:** Text input field.

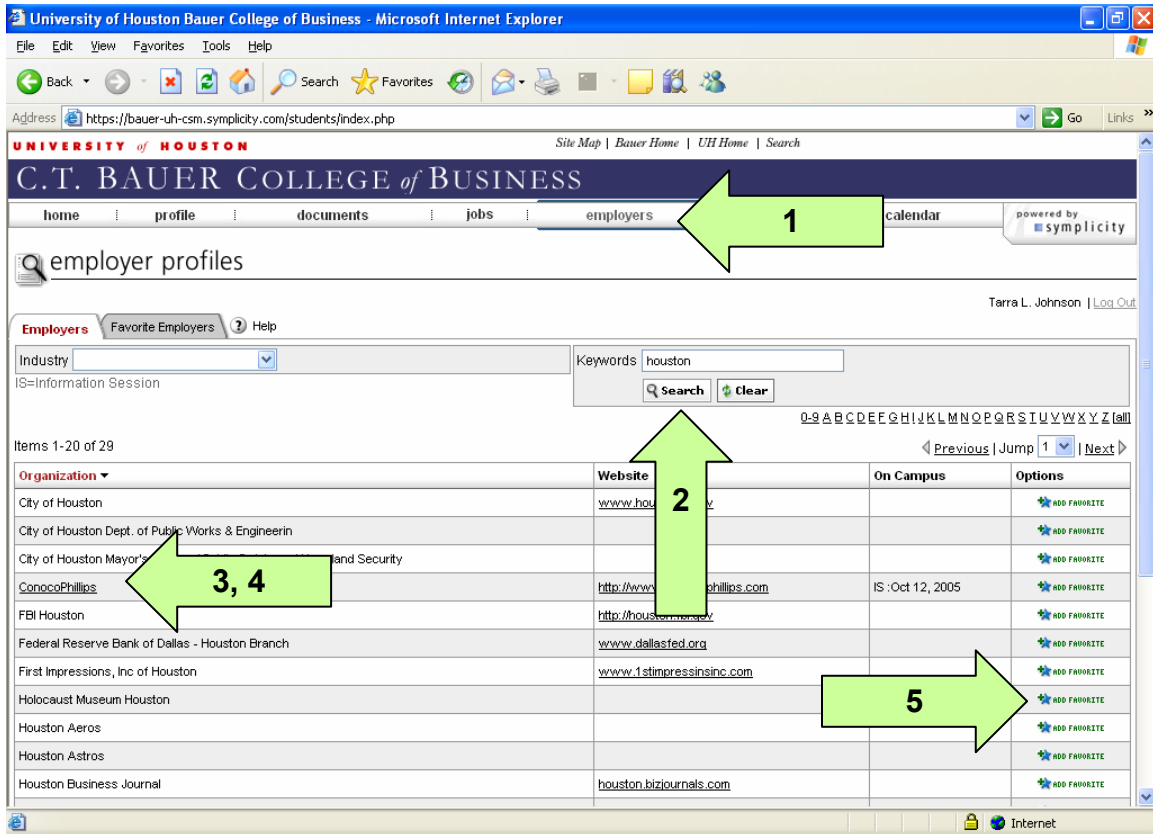
Instructions: "Checking 'yes' will enable your agent to be run on a scheduled basis." and "The value entered here will be used to determine how frequently your agent is run. (Example: Period=month, Multiple=2, Agent will be run every 2 months.)".

Buttons: "Submit" and "Back" are present at the top and bottom of the form.

Footer: "State of Texas | Contact with Texans | Statewide Search | Homeland Security | UH System | Privacy and Policies | Copyright | Site Map".

Research Employers

1. View information about employers by clicking on Employers from the top navigation bar.
2. To search for a specific type of employer, use the Industry drop-down menu and the Keywords field at the top, and then click the Search button.
3. If an employer has a profile or available positions, then the employer name will be underlined.
4. View the employer overview, corporate culture information, key statistics and/or positions available by clicking on an underlined employer name in the Title column.
5. Place an employer under the Favorite Employers tab by clicking on the Add to Favorite button in the Options column.



The screenshot shows the University of Houston Bauer College of Business website. The navigation bar includes links for home, profile, documents, jobs, employers, and calendar. The 'employers' link is highlighted with a green arrow labeled '1'. Below the navigation bar, there is a search section with an 'Industry' dropdown menu and a 'Keywords' field containing 'houston'. The search button is labeled 'Search' and 'Clear'. A green arrow labeled '2' points to the search section. Below the search section, there is a table of employer profiles. The table has columns for Organization, Website, On Campus, and Options. The 'Organization' column contains the following entries: City of Houston, City of Houston Dept. of Public Works & Engineerin, City of Houston Mayor's Land Security, ConocoPhillips, FBI Houston, Federal Reserve Bank of Dallas - Houston Branch, First Impressions, Inc of Houston, Holocaust Museum Houston, Houston Aeros, Houston Astros, and Houston Business Journal. The 'Website' column contains the following entries: www.hou..., http://www.phillips.com, http://hous..., www.dallastfed.org, www.1stimpresinsinc.com, and houston.bizjournals.com. The 'On Campus' column contains the entry 'IS :Oct 12, 2005' for ConocoPhillips. The 'Options' column contains the entry 'ADD FAVORITE' for each row. A green arrow labeled '3, 4' points to the underlined employer names 'ConocoPhillips' and 'FBI Houston'. A green arrow labeled '5' points to the 'ADD FAVORITE' button in the Options column.

Organization	Website	On Campus	Options
City of Houston	www.hou...		ADD FAVORITE
City of Houston Dept. of Public Works & Engineerin			ADD FAVORITE
City of Houston Mayor's Land Security			ADD FAVORITE
<u>ConocoPhillips</u>	http://www.phillips.com	IS :Oct 12, 2005	ADD FAVORITE
<u>FBI Houston</u>	http://hous...		ADD FAVORITE
Federal Reserve Bank of Dallas - Houston Branch	www.dallastfed.org		ADD FAVORITE
First Impressions, Inc of Houston	www.1stimpresinsinc.com		ADD FAVORITE
Holocaust Museum Houston			ADD FAVORITE
Houston Aeros			ADD FAVORITE
Houston Astros			ADD FAVORITE
Houston Business Journal	houston.bizjournals.com		ADD FAVORITE

Career Fairs

1. View upcoming Career Fairs by clicking on the Events link on the top navigation bar.
2. View career fair participants, related information, RSVP for the event and submit your resume to participants by clicking on the Fair name link.

The screenshot shows a Microsoft Internet Explorer browser window displaying the University of Houston Bauer College of Business website. The address bar shows the URL: https://bauer-uh-csm.symplcity.com/students/index.php?ss=cf&_ksl=1&s=event. The website header includes the University of Houston logo and the text "C.T. BAUER COLLEGE of BUSINESS". The navigation bar contains links for home, profile, documents, jobs, employers, events, and calendar. The "events" link is highlighted with a green arrow labeled "1". Below the navigation bar, the "events" section is displayed, featuring tabs for "Career Fairs", "Information Sessions", and "Workshops". A table lists the "Fall 2005 Business Career Fair" with details on days and participants. A green arrow labeled "2" points to the "Fall 2005 Business Career Fair" link in the table. The footer contains contact information for the University of Houston, including the address "4800 Calhoun Rd., Houston, Texas 77204, (713) 743-2255" and links for "Contact UH" and "Feedback".

Fair	Days	Participants
Fall 2005 Business Career Fair	Dean's Reception (Sep 27, 2005) Fall 2005 Business Career Fair (Sep 28, 2005)	37

Career Fair Participants

1. View participant information on the Participants tab.
2. View more detailed information by clicking on an underlined employer.
3. Click on Submit your Resume and RSVP to submit your resume to employers you are interested in.

The screenshot shows the University of Houston Bauer College of Business website. The page is titled "Fall 2005 Business Career Fair" and has a "Participants" tab selected. A search bar is visible with a "Go" button. Below the search bar, there is a message: "submit your Resume and RSVP to this Event to let participating organizations know you are interested in them." with a "Go" button. A table of participating organizations is displayed below. The table has columns for "Organization Name", "Majors Recruited", and "Days Attending". The "BrettHobby Lobby" row is highlighted, and an arrow points to its name. Another arrow points to the "Go" button in the message above the table. A third arrow points to the "Go" button in the search bar.

Organization Name	Majors Recruited	Days Attending
American Airlines	Finance, Management Information Systems (MIS)	Fall 2005 Business Career Fair (Sep 28, 2005)
AMERICAN NATIONAL	Accounting, Finance, Management, Management Information Systems (MIS), Marketing/Sales	Fall 2005 Business Career Fair (Sep 28, 2005)
BrettHobby Lobby		Dean's Reception (Sep 27, 2005) Fall 2005 Business Career Fair (Sep 28, 2005)
Canon Business Solutions	All Majors, Entrepreneurship, Management, Marketing/Sales	Fall 2005 Business Career Fair (Sep 28, 2005)
ConocoPhillips	Accounting, Finance, Management Information Systems (MIS), Marketing/Sales	Fall 2005 Business Career Fair (Sep 28, 2005)
ConocoPhillips	Accounting, Finance	Fall 2005 Business Career Fair (Sep 28, 2005)
Duke Energy	Accounting, Finance, Management Information Systems (MIS)	Dean's Reception (Sep 27, 2005) Fall 2005 Business Career Fair (Sep 28, 2005)

RSVP to Career Fairs and Submit Your Resume

1. Choose your resume from the drop-down menu.
2. Check employers you want to submit your resume to.
3. Click on Submit to RSVP to the Career Fair and submit your resume.

The screenshot shows a web browser window displaying the "Career Fair Registration" form on the University of Houston website. The form includes a "Submit" button and a "Cancel" button. The "Career Fair*" field is set to "Fall 2005 Business Career Fair". The "Resume*" field is a drop-down menu currently showing "Someone else's resume*", with a green arrow labeled "1" pointing to it. Below this, the "Employers" section lists several companies with checkboxes, and a green arrow labeled "2" points to this section. At the bottom of the form, a green arrow labeled "3" points to the "Submit" button. A legend indicates that an asterisk (*) denotes a required field.

University of Houston Bauer College of Business - Microsoft Internet Explorer

Address: https://bauer-uh-csm.symlicity.com/students/index.php?mode=rsvp&_ret=1&event=5abe1a04eb12e5693ee278967c94b920&rsvp_id=

UNIVERSITY of HOUSTON
C.T. BAUER COLLEGE of BUSINESS

home | profile | documents | jobs | employers | events | calendar

powered by symlicity

events

Back Terra L. Johnson | Log Out

Career Fair Registration ? Help

Submit Cancel * INDICATES A REQUIRED FIELD

Career Fair*: Fall 2005 Business Career Fair

Please select a resume for employers to view.

Resume*: Someone else's resume*

Please select any attending employers you are interested in.

Employers:

- AMERICAN NATIONAL
- American Airlines
- BrettHobby Lobby
- Canon Business Solutions
- ConocoPhillips
- Duke Energy Corporation
- Ernst & Young
- FTI Consulting, Inc
- Fastenal
- Glazer's Distributors

Information Sessions

1. View upcoming information sessions by clicking on the Events link on the top navigation bar, and then clicking on the Information Sessions tab.
2. View information session details and RSVP for the event by clicking on the desired information session link.

The screenshot shows the University of Houston Bauer College of Business website. The top navigation bar includes links for home, profile, documents, jobs, employers, events, and calendar. The 'events' link is highlighted with a green arrow labeled '1'. Below the navigation bar, the 'events' section is active, and the 'Information Sessions' tab is selected, highlighted with a green arrow labeled '2'. The page displays a search form for information sessions and a table of upcoming sessions.

Session Start Date/Time	Session End Date/Time	Information Session Type	Employer	Location	RSVP
Sep 14, 2005 5:30 pm	Sep 14, 2005 7:00 pm	Bauer Company Information Session	Comerica	Dean's Boardroom	
Oct 12, 2005 5:00 pm	Oct 12, 2005 7:00 pm	Bauer Company Information Session	ConocoPhillips	MH 170	

Workshops

1. View upcoming workshops by clicking on the Events link on the top navigation bar, and then clicking on the Workshops tab.
2. Click on the title of the workshop in the Name column for detailed information about each event.

The screenshot shows a Microsoft Internet Explorer browser window displaying the University of Houston Bauer College of Business website. The address bar shows the URL: https://bauer-uh-csm.symplcity.com/students/index.php?ss=ws&_ksl=1&s=event. The website header includes the University of Houston logo and the C.T. BAUER COLLEGE of BUSINESS name. The navigation bar contains links for home, profile, documents, jobs, employers, events, and calendar. The 'events' section is active, and the 'Workshops' tab is selected. A table lists two workshops:

Name	Session Start	Session End	Location	RSVP
Leadership & Ethics Week	Nov 07, 2005 9:45 am	Nov 11, 2005 9:45 am	Melcher Hall	
Resume Critique	Nov 15, 2005 5:15 pm	Nov 15, 2005 8:15 pm		

Green arrows are used to highlight the 'Workshops' tab (labeled '1') and the 'Resume Critique' title (labeled '2').

Important Dates and Personal Events

1. View important dates for the upcoming weeks by clicking on the Calendar link on the top navigation bar.
2. Review important dates by clicking on the highlighted dates in the inset calendar on the right.
3. Click on a link in the event to view the details.
4. Change the view of your calendar by clicking the appropriate tab.
5. Create, review and/or update events that do not automatically appear on the calendar by clicking on the Personal Events tab.

The screenshot shows a web browser window displaying the calendar page for the University of Houston Bauer College of Business. The page title is "University of Houston Bauer College of Business - Microsoft Internet Explorer". The address bar shows the URL: "https://bauer.uh.edu/academic/academic_calendar/academic_calendar.php?getdate=20050928". The navigation bar includes links for "home", "documents", "jobs", "employers", "events", and "calendar". The "calendar" link is highlighted. Below the navigation bar, there are tabs for "Day View", "Week View", "Month View", "Year View", and "Personal Events". The "Day View" tab is selected. The main content area shows a calendar for Wednesday, September 28, 2005. A blue event box is visible for the time slot 10:00 AM to 12:00 PM, titled "Fall 2005 Business Career Fair" with the location "Houston Room, University Center". On the right side, there are three inset calendars for August 2005, September 2005, and October 2005. The date 28 in the September 2005 calendar is highlighted in red. Five green arrows with numbers 1 through 5 point to specific elements: Arrow 1 points to the "calendar" link in the navigation bar; Arrow 2 points to the highlighted date 28 in the September 2005 inset calendar; Arrow 3 points to the event box for the "Fall 2005 Business Career Fair"; Arrow 4 points to the "calendar" link in the top navigation bar; Arrow 5 points to the "Personal Events" tab.